

**Headteacher** Mr S. Richardson

Westport Road  
Stoke-on-Trent  
Staffordshire  
ST6 4LD



Co-op Academy  
Stoke-on-Trent

## Face Coverings

**14th September 2020**

Dear Parents and Carers,

I hope you are safe and well.

On the 28th of August, I wrote to all parents and carers on the subject of face coverings. At that time I stated that wearing a face mask was voluntary. However, as you will know there has been a change in the number of cases both nationally and locally since then. We are now beginning to see the number of cases increase and Stoke on Trent continues to be an 'area of concern' for the Government.

Therefore, I have reviewed our position on face masks. In turn, from **Wednesday 16th September**, all students must wear masks at the following times:

- At the start of the school day as they come on to the school site.
- In the school corridors as they move around the school to lunch, break, and other lessons (KS4).
- During lesson changeover when they are waiting for the next teacher to arrive.
- When students leave school at the end of the day.

Furthermore, all members of the Academy's staff will be wearing masks at these times.

Please supply your child with a mask. It must follow the rules below, please:

- It must be in one plain colour (e.g black or navy blue).
- No slogans, logos or images of any description.
- The mask must cover the mouth and nose.

We will provide students with a secure bag to keep their mask in during lessons when they remove it. Equally, we will be spending time showing students how to wear masks appropriately and in a way that is safe.

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At this stage, we are not asking students to wear masks in lessons. We would only do this in the event of a local lockdown.

I would like to emphasise that the change in our position is **not** because we have had any positive cases of COVID-19. It is purely to further enhance the safety measures that are in place and ensure that we can keep students in the Academy and learning.

The safety and wellbeing of all members of our community is at the centre of this decision.

I would like to thank you for your support.

Yours sincerely,

Mr S Richardson  
Headteacher



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